

Mānoa International Exchange (MIX)					
Email	Agreements: uhmix@hawaii.edu	Inbound (to UHM): inbound@hawaii.edu		Outbound (from UHM): outbound@hawaii.edu	
MIX Staff	Mr. Vinnie Burns, Director <i>Oversees: Agreements, Inbound Student Matters</i> P: +1 (808) 956-4728			Ms. Kathy Tran, Outbound Exchange Specialist <i>Oversees: Outbound Student Matters</i> P: +1 (808) 956-3101	
MIX Website	manoa.hawaii.edu/mix				
Mailing Address	Mānoa International Exchange University of Hawai'i at Mānoa 2600 Campus Road, QLC 206 Honolulu, HI 96822, USA				
University of Hawai'i at Mānoa (UHM)					
UHM Website	manoa.hawaii.edu				
Chancellor (Interim)	Dr. David Lassner				
About UHM	The University of Hawai'i at Mānoa is the flagship institution of the University of Hawai'i System. UH Mānoa is a leader in Hawaiian, Pacific, and Asian studies, as well as in fields such as Astronomy, Oceanography, International Business, and Travel Industry Management. See here for more details: https://www.hawaii.edu/campuses/manoa/				
Academic Calendar		Fall 2019	Spring 2020	Fall 2020	Spring 2021
	Int'l Welcome Week	Aug 19-23	Jan 6-10	Aug 17-21	Jan 4-8
	Classes Begin	Aug 26	Jan 13	Aug 24	Jan 11
	Classes End	Dec 12	May 7	Dec 10	May 8
	Final Exams	Dec 16-20	May 11-15	Dec 14-18	May 10-14
	View UHM academic calendars at: https://manoa.hawaii.edu/records/calendar/				
Academic Areas	http://manoa.hawaii.edu/academics/departments/				
Restrictions	Exchange students may not take courses in Medicine, Nursing, Dental Hygiene, or Law. Students who want to take courses in the Shidler College of Business should already have a solid foundation in academic business and a strong command of the English language. Graduate exchange students who want to take graduate level UHM courses in Second Language Studies (SLS) should have a TOEFL score of 100+.				
Course Load	Minimum: 12 credits per semester (undergraduate), 8 credits per semester (postgraduate) Maximum: 19 credits per semester (undergraduate), 16 credits per semester (postgraduate)				
Other Useful Links	UHM Catalog: www.catalog.hawaii.edu/ Course Availability: https://www.sis.hawaii.edu/uhdad/avail.classes?i=MAN International Student Services: www.hawaii.edu/issmanoa/ Student Housing: www.manoa.hawaii.edu/housing/ University Health Services: www.hawaii.edu/shs/				
Admission Information for Inbound Exchange and Visiting Students					
Applications	FALL SEMESTER (August start) Application opens: Dec 1 Nomination Deadline: Feb 1 Application Deadline: Mar 1*			SPRING SEMESTER (January start) Application opens: July 1 Nomination Deadline: Sep 1 Application Deadline: Oct 1*	
	*No late applications will be accepted. Application and all supplemental materials must be turned in by this date.				
Application Guidelines	http://manoa.hawaii.edu/mix/inbound/apply/				
Duration of Exchange	1 or 2 semesters				
Eligibility	Undergraduate: <ul style="list-style-type: none">• Minimum 2.5/4.0 GPA required (3.0 for Business)• Must have completed at least 24 credits prior to			Postgraduate: <ul style="list-style-type: none">• Minimum 3.0/4.0 GPA required	

	applying OR completed 12 credits and have 12 credits in progress	
English Proficiency	Undergraduate: <ul style="list-style-type: none">• TOEFL iBT 68/ITP 520 required, 80+/550+ recommended; or• IELTS 6.0 required, 6.5+ recommended; or• Cambridge English Language Assessment B2 or C1 required.	Postgraduate: <ul style="list-style-type: none">• TOEFL iBT 68, 80+ recommended; or• IELTS 6.0 required, 6.5+ recommended.
ELI Placement Test	Note: Students scoring less than iBT 100/ IPT 600, IELTS 7.0, or Cambridge English Language Assessment Level C2 must take the ELI placement exam upon arrival and may need to take up to three courses in the ELI	
Exemptions to English Proficiency Requirement	All applicants whose native language is not English MUST submit an official score report from a test that is less than two years old at time of application. <i>Note: TOEFL-ITP is not accepted for graduate applicants.</i> Graduate exchange students who are citizens of the following countries may be exempt from TOEFL/IELTS: United States, United Kingdom, Canada (exception: Quebec), New Zealand, Singapore, Australia, and Ireland. The English proficiency test requirement may also be waived for students that have <u>completed</u> a BA or higher within the last 5 years at an institution in one of the aforementioned countries. No other exceptions will be made.	
Estimated Costs		
Estimated Costs	On-campus room & board	\$5,000-\$7,500 per semester including meal plan (varies by residence hall and meal plan selected)
	Off-campus room & meals	\$800-\$1,600 per month rent, plus \$600 per month for food
	Books & class materials	\$500 per semester
	Local transportation	Student fees include a transportation fee for public bus pass (unlimited rides throughout the entire island of Oahu).
	Health insurance	\$1500/semester (estimated) for university sponsored plan; student may elect to purchase alternative plan (often much cheaper) or utilize an existing provider, but the coverage must meet minimum requirements. https://www.hawaii.edu/issmanoa/?page_id=39
UHM Tuition	Note: Tuition and regular student fees are normally waived for students from universities with which UHM has a formal reciprocal student exchange agreement.	UHM Tuition and fees: manoa.hawaii.edu/records/tuition_fees/tuition.html
UHM Student Budget	http://www.hawaii.edu/fas/basics/student_budget/index.php	
Student Types	UHM recognizes three categories of students: Exchange Students (tuition waiver), Hoakipa Visiting Students (fee-paying with discount), and Independent Visiting Students (fee-paying). For full descriptions of each category, please see the Inbound Students page of the MIX website: http://manoa.hawaii.edu/mix/inbound/apply/	
Accommodation		
On-campus Housing	During the Fall Semester there is a limited amount of on-campus housing available to international exchange students, and preference is given to undergraduates. Students coming to UHM for the Fall or Academic Year may apply for on-campus housing online, but are encouraged to explore off-campus housing options. During Spring Semester , on-campus housing is widely available. Students coming to UHM for the Spring are welcome to apply for on-campus housing online and have a high likelihood of being placed. For more details, visit the UHM Student Housing website: http://manoa.hawaii.edu/housing/	
Off-campus Housing	For information on off-campus housing options, see here: http://manoa.hawaii.edu/mix/inbound/housing-meals/	
Immigration Requirements		
Visa	A student who is not a US citizen or permanent resident (resident alien), will need a student visa in order to attend UHM. There are two types of visas available for academic study at a US university: F-1 Student Visa and J-1 Exchange Visitor Student Visa. Typically, exchange and Hoakipa students will apply for J-1 visas whereas Independent students should apply for F-1 visas. More details can be found on the UHM ISS website:	

	https://www.hawaii.edu/issmanoa/?page_id=18 . Immigration documents, which students will use to apply for their visa, will be issued along with acceptance letters by the MIX Office.
Health Insurance & Student Services	
Health Insurance	UHM requires F-1 and J-1 international students to have adequate health insurance coverage throughout their programs of study. F-1 and J-1 students must either enroll in a UH-endorsed student health insurance plan or furnish proof of enrollment in a health insurance plan that provides the required minimum coverage set by the US government. Proof of insurance should be provided no later than one month prior to the start of the program. More details about this requirement can be found here: https://www.hawaii.edu/issmanoa/?page_id=39
Resources & Advising	The MIX Office helps to connect students with faculties and departments prior to arrival. All general questions about exchange programs can be directed towards the MIX Office staff at inbound@hawaii.edu . Questions about immigration and visas, however, are best sent to International Student Services at issmanoa@hawaii.edu . In-person appointments with MIX and ISS advisors can be booked online via each unit's respective webpage. Advisor information can also be found here: http://manoa.hawaii.edu/undergrad/caa/directory/
Orientation	Students will receive orientation initiation through email with detailed information and schedule for the August start or January start.
Arrival	
Registration Holds	It is quite common for incoming exchange students to have the following holds placed on their account prior to the first day of class: Health Clearance (MMR & TB); Health Insurance; Visa Clearance; and ELI Placement Test. Normally, these holds will go into effect after students have had a chance to register online prior to arrival. However, upon going into effect, until these holds are cleared students may be unable to add/drop courses. The Health Clearance holds are most strict - if students do not clear these holds before the first day of class, it is possible that they will be unenrolled from all of the courses they previously registered for, unless otherwise negotiated with University Health Services Manoa. The TB hold can only be cleared by a US-licensed physician, so most students will arrive in the US or Hawaii early in order to clear this hold before the first day of class.
Recommended Arrival Dates	Students are strongly recommended to arrive no later than one week before the first day of class. Early arrival allows students to participate in the welcome week activities hosted by MIX and ISS, attend orientation, and clear all remaining registration holds prior to the first day of class, some of which students will not be able to clear upon arrival and are likely to take a few days to clear (i.e. TB Hold). If your student(s) cannot arrive before the first day of class, please let the MIX Office know as soon as possible. Arriving after the first day of class is not advisable.