

Partner Information Sheet SPRING 2022

*Regarding the Information of COVID-19 for exchange students

Please check the latest information constantly on the websites of the Ministry of Foreign Affairs (MOFA), the Ministry of Justice (MOJ), and the Ministry of Health, Labor and Welfare (MHLW).

MOFA: <https://www.mofa.go.jp/mofaj/index.html>

MOJ: <http://www.moj.go.jp/index.html>

MHLW: <https://www.mhlw.go.jp/index.htm>

GENERAL INFORMATION	
Name of Institution	SUGIYAMA JOGAKUEN UNIVERSITY
Office for Exchange Programs	Center for International Exchange Programs (CIEP)
Postal address	SUGIYAMA JOGAKUEN UNIVERSITY Center for International Exchange Programs(CIEP) 17-3, HOSHIGAOKA-MOTOMACHI, CHIKUSA-KU, NAGOYA, AICHI JAPAN, 464-8662 Tel: +81 52 781 5674 Fax:+81 52 781 2038 Email: ciep@sugiyama-u.ac.jp
General Website	Japanese - http://www.sugiyama-u.ac.jp/ English - http://www.sugiyama-u.ac.jp/en/
Exchange Program Website	http://www.sugiyama-u.ac.jp/en/about-u/exchange/ http://ciep.sugiyama-u.ac.jp/english/index.html
STAFF MEMBER	CONTACT DETAILS
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Ms. Aki CARPENTER The Staff of Center for International Exchange Programs	TEL : +81 52 781 5674 E-mail : c-aki@sugiyama-u.ac.jp

SPRING SEMESTER 2022 Key Dates *we will keep you updated.	
Application Deadlines	October 29, 2021
Number of exchange students	Negotiable. Please feel free to contact us.
Accommodation	Exchange students are required to stay at <u>FUJIMI DORMITORY</u> during their stay.
Orientation Session	TBA (usually be held one week before semester starts)
Spring Semester 2022 (semester1) Exam Period of Spring Semester	04/05/2022 - 07/22/2022 (15 weeks) 07/25/2022 - 07/30/2022
Fall Semester 2022 (semester2) Exam Period of Fall Semester	09/21/2022 - 01/16/2023 (15 weeks) 01/19/2023 - 01/25/2023

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ACADEMIC&EXCHANGE RELATED INFORMATION	
Units/courses/study areas available (please include web link) http://www.sugiyama-u.ac.jp/univ/campus/study/course/	Japanese Classes (pre-advanced) Students may register classes in English, and regular classes provided in all undergraduate departments and divisions depends on your Japanese skills additionally.
Courses/units restrictions	It depends on the departments.
Number of units/courses for full time load. Credit point system/equivalences.	1 credit for each Japanese class and language course Basically 2 credits for a course from undergraduate schools
Application procedure and documents required.	Please email us the nomination list, and submit all application forms by mail. -Application Form (Form provided) -Recommendation Letter -Medical Certificate (Form provided) -Medical Treatment Consent Form (Form provided) -Official transcripts from your home university (English) -Certificate of Deposit -One copy of your passport -4 ID photos (40mm x 30mm)
Language requirements	N3 level proficiency in Japanese on the JLPT scale
Short term programs available to exchange students (Summer Program 2021)	TBA
Health insurance requirements/ Vaccinations requirements	All exchange students are required to buy 'The National Health Insurance', 'Personal Accident Insurance for Students Pursuing Education and Research' and 'Liability Insurance coupled with PAS' during their stay in Japan. 'The National Health Insurance' costs approximately 1,500yen per month.
Accommodation http://www.sugiyama-u.ac.jp/univ/campus/life/residence/	FUJIMI DORMITORY The dormitory is a self-catered and off-campus residence located close to the University. We provided fully furnished single room including kitchen, bathroom, air-conditioning, single bed and desk etc. (Basic rent fee is 40,500 yen but the university covers 10,500yen) *Utility fees, such as electricity, gas: actual expenses *Wifi service: there is Wifi at the lobby but you need to apply for Internet service at your room. Address: 3-5-3, Issha, Meito-ku, Nagoya, Aichi, 465-0093, JAPAN
Living expenses (1 month)	-Tuition& fees- paid to home institution -FUJIMI DORMITORY: The rent fee:32,500yen -Health Insurance: 1,500yen -meals, personal expenses: 20,000 - 30,000yen
Local transportation	There is a free school bus service between the University and the dormitory. Nagoya City Subway, City buses, Train, Taxi https://www.kotsu.city.nagoya.jp/en/pc/OTHER/TRP0001448.htm

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<p>Visa information</p>	<p>You need to hold a student visa to enter Japan. Please take "Certificate of Eligibility (CoE)" with you to Japanese Embassy (or Consulate office) in your country. Please contact your Japanese Embassy in advance to confirm what you have to prepare for your visa. *We will send you "The Certificate of Eligibility" to your University.</p>
<p>Airport pick-up service/Arrival assistance</p>	<p>Please email us your flight schedule once you get your flight ticket. [NAGOYA(Chubu Intl. Airport)] We will arrange "pick-up service" at the airport to the dormitory. [OSAKA(Kansai Intl. Airport), TOKYO(Narita/Haneda)] We will meet you at the closest subway station from the dorm. Please inform us your arrival date and time to Nagoya.</p>
<p>Study mate/ Volunteer Clubs</p>	<p>[Study mate] Study mates will support your Japanese study while you are at Sugiyama. You will have a good time for talking with them once a week. [Volunteer Clubs(SAIC)] Throughout year, the club members will support you in many ways. They will guide you around Nagoya city and support your campus life.</p>
<p>Campus facilities - recreation facilities, Wifi, food on campus etc.</p>	<p>*Free Wifi on campus *Three cafeterias on campus, bookstore, mini mart and travel agency.</p>
<p>Any additional information relevant to your institution</p>	<p>Exchange students are able to apply for Sugiyama scholarship (50,000 yen/month). The guidance will be held after your arrival.</p>

【Contact Information】

Center for International Exchange Programs (CIEP)

Email: ciep@sugiyama-u.ac.jp

TEL: +81 52 781 5674