

Admission Guideline for Fall 2022 Semester

Soonchunhyang University
Office of Global Education & Exchange



순천향대학교
SOON CHUN HYANG
UNIVERSITY



Admission Guideline for Fall 2022 Semester

- 03p Undergraduate Areas of Study
- 04p Requirements
- 04p Schedule
- 05p Admission Application & Document Screening
- 05p Selection Process
- 06p Performance Test(*Pretest)
- 07p Documents
- 08p Applicant must know
- 09p Tuition Payment & Refund
- 10p Tuition & Scholarship
- 11p Other Fees(*Application fee)
- 11p Contact

1. Undergraduate Areas of Study

College	Major	International Admission			Note
		Freshmen	2 nd year transfer	3 rd year transfer	
Medicine	Premedical Studies★	X	X	X	
	Nursing★	X	X	X	
Natural Sciences	Chemistry	O	O	O	
	Food Science and Nutrition	O	X	X	
	Environmental Health Science	O	O	O	
	Biology	O	O	O	
	Sports Science	O	O	O	
	Leisure and Recreation	O	O	O	
	Sports Medicine	O	O	O	
Humanities and Social Sciences	Early Childhood Education★	X	X	X	
	Special Education★	X	X	X	
	Youth Education and Counseling	O	O	O	
	Law	O	O	O	
	Public Administration	O	O	O	
	Police Administration	O	O	O	
	Social Welfare	O	X	X	
Global Business School	Business Administration	O	O	O	
	International Trade and Commerce	O	O	O	
	Tourism Management	O	O	O	
	Economics and Finance	O	O	O	
	IT Financial Management	O	O	O	
	Global Culture Industry	O	O	O	
	Accounting	O	O	O	
Engineering	Computer Science and Engineering	O	O	O	
	Information and Communication Engineering	O	O	O	
	Electronic Engineering	O	O	O	
	Electrical Engineering	O	O	O	
	Display and Electronic Information Engineering	O	O	O	
	Chemical Engineering	O	O	O	
	Energy and Environmental Engineering★	X	X	X	
	Display Materials Engineering	O	O	O	
	Mechanical Engineering	O	O	O	
Software Convergence	Computer Software Engineering	O	O	O	
	Information Security Engineering	O	O	O	
Medical Sciences	Health Administration and Management	O	O	O	
	Medical Biotechnology	O	O	O	
	Medical IT Engineering	O	O	O	※Limited Recruit number
	Biomedical Laboratory Science★	X	X	X	
	Occupational Therapy★	X	X	X	
	Pharmaceutical Engineering	O	O	O	
	Biomedical Mechatronics	O	O	O	
SCH Media labs	Korean Culture Contents	O	O	O	
	British and American Studies	O	O	O	
	Chinese Studies	O	O	O	※Chinese citizens cannot apply
	Media and Communications	O	O	O	
	Architecture(5)★	X	X	X	
	Digital Animation♠	O	O	O	
	Big Data Engineering	O	O	O	
	Internet of Things	O	O	O	
	Smart Automobile	O	O	O	
	Energy Systems Engineering	O	O	O	
Hyangseol Nanum	Performing and Visual Arts♠	O	O	O	※Need to choose concentration
	Global Open Major	O	O	O	※Transferee must choose the concentration

※ The information above is subject to change

※ The Departments marked with ★ do not accept international students

※ The Departments marked with ♠ have performance test. Please refer to 'Section 6. Performance Test' for more information

2. Requirements

A Freshmen Admission

- 1) Applicant and both parents must be a foreigner before the applicant started the secondary education that is equal to Korean high school education
- 2) Must completed 12 years of elementary and secondary education
 - ※ If the applicant's home country has a education system of less than 12 years, the completion of a primary and secondary highschool education will be accepted
 - ※ Any kind of pre-school education or language school education is not valid
 - ※ School qualification exam, homeschooling and cyber education is not valid
- 3) Language Proficiency Requirement
 - A) Korean : TOPIK level 3 certificate or higher
 - ※ Applicants applying for Art majors, Physical education majors and Global Open Major(Korean Language as a Foreign Language) require TOPIK level 2
 - ※ If applicant does not have TOPIK test score, it can be substituted by the SCH Korean Interview
 - B) English : Official TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 or higher
 - ※ Global Open Major(International Studies) applicant only

B Transfer Admission

- 1) 2nd year Transfer
 - A) Meet the same qualifications listed in the freshmen admission section
 - B) Graduated from community college or currently attending university
 - ① Community college : Graduated(Expected to graduate)
 - ② University : Graduated or currently attending or have attended in the past
 - C) Must have earned more than 33 credits and attended at least 1 year(2 semesters)
- 2) 3rd year Transfer
 - A) Meet the same qualifications listed in the freshmen admission section
 - B) Graduated from community college or currently attending university
 - ① Community college : Graduated(Expected to graduate)
 - ② University : Graduated or currently attending or have attended in the past
 - C) Must have earned more than 65 credits and attended at least 2 years(4 semesters)

3. Schedule

Section	Dates	Note
<ul style="list-style-type: none"> Application Deadline Document Submission(1st) Application fee Payment 	2022. 05. 23.(Mon) ~ 05. 31.(Tue)	(1) Online Application(http://sgee.sch.ac.kr) (2) Submit official Language proficiency test score (If applicable) and other admission documents ※ Can be submitted in person, mail and email (3) Please refer to '11.Other Fees' for the Application fee
<ul style="list-style-type: none"> Interview 	2022. 06. 11.(Sat) ~ 06. 19.(Sun)	<ul style="list-style-type: none"> Korean interview(Speaking/Listening) and attitude test <ul style="list-style-type: none"> ▶ The number of interview may different depending on applicant's official language proficiency test score ▶ Interview will be online and details will be given individually
<ul style="list-style-type: none"> Document Submission(2nd) 	2022. 05. 23.(Mon) ~ 06. 17.(Fri)	(1) Every admission documents that is not submitted can be submitted in person or mail (2) Please refer to '7. Documents' for detail
<ul style="list-style-type: none"> Sending out Admission Letters to successful candidates 	2022. 07. 01.(Fri)	<ul style="list-style-type: none"> Admission Letters will be e-mailed to applicants
<ul style="list-style-type: none"> Tuition Fee Payment Deadline 	2022. 07. 06.(Wed) ~ 07. 08.(Fri)	<ul style="list-style-type: none"> Please refer to '9. Tuition Payment and Refund' for the detail
<ul style="list-style-type: none"> Semester Starts 	2022. 08. 29.(Mon)	

※ The information above is subject to change

4. Admission Application & Document Screening

Check SCH admission eligibility	▶ Please contact us if you meet the SCH admission eligibility
Go to SCH Office of Global Education and Exchange Website	▶ Office of Global Education and Exchange Website (http://sgee.sch.ac.kr)
Click 「Admission Application」 banner or 「International Student Admission」 and read the Admission Guideline	▶ Applicant must read the admission guideline carefully before applying and fully responsible for not reading the admission guideline
Admission Application [Fill out and submit Online Admission Application]	▶ Applicant must fill out by itself and put the exact information ※ The applicant is fully responsible for the any inconvenience for typo and wrong information
Pay Application fee	▶ Application fee must paid within the Application deadline in person or bank wire transfer(overseas remittance) ※ If application fee is not paid, the application will not be accepted ※ If the application fee is paid via bank wire transfer (overseas remittance), applicant must request an INVOICE in advance
Submit admission document(1st)	▶ Official Language proficiency test score(If applicable) and other admission documents must be submitted within the 1st round submission period
Submit admission document(2nd)	▶ Please submit the required document within the deadline ※ In person or mail

5. Selection Process

A Selection process by level

Areas of Study	Level	Process Type	Selection Percentage	Application Percentage	Note
All Majors	1	Interview	100%	100%	
	2	Document Screening	100%	100%	

B How to select successful candidate

- 1) There is no limit for the table of organization, if the applicant meets the minimum admission requirements, he or she will be accepted
- 2) Applicant must go through and pass every selection process to be accepted

C Details of Selection Process

1) Acceptance Standard

Level	Process Type		Acceptance Standard	Who	Note
1	Interview	Attitude Interview	Pass/Fail	Every Applicant	
		Korean Proficiency test *Speaking /Listening	Above 60	Every Applicant ※ Limited to the applicant who does not have language proficiency test score	※ If applicant has language proficiency test score, the applicant will only have to go through the Attitude Interview ※ Art majors, physical education majors and Global Open major applicant acceptance standard : Above 50
2	Document Screening		Pass/Fail	Every Applicant	

Conditional Acceptance Policy

- A) Conditional Acceptance : According to the Korean Interview results, applicant can be accepted under the condition of taking all Korean courses for the first semester before taking applied major courses
※ Due to COVID-19, university cannot have own official language proficiency test for applicant who does not have language proficiency test score. For this reason, this policy has been temporarily applied considering the unique situation of COVID-19
- B) Conditional Acceptance Standard(*Korean_Interview) : Above 50
※ Art majors, physical education majors and Global Open major applicant acceptance standard : Above 40

2) Details of Selection Process

A) Level 1 (Interview)

- ① 2 interviewers will interview 1 applicant
- ② Attitude interview : This interview is for every applicant to evaluate applicant's academic goal, plan, study willingness, university adaptability and attitude and decide to accept or not
- ③ Korean Interview : This interview is for the applicant who does not have an official language proficiency test score and evaluate if the applicant is eligible to study in Korea. The interview is mainly focusing on the student's speaking and listening ability
※ If the applicant has the official Language proficiency test score : attitude interview
※ If the applicant does not have the official Language proficiency test score : Korean speaking/listening and attitude interview

B) Level 2 (Document Screening)

- ▶ Document screening is for every applicant and admission committee review eligibility, financial stability, study plan and submitted document. Admission committee will decide to accept the applicant or not

6. Performance Test

A Department of Digital Animation

1) Performance Test

- A) Submit a video recording of your performance and the sketch before the deadline
B) Eligible applicants for admission will be decided based on the evaluation results

2) Details

- A) Work Type : Precise description of self-portrait sketch
B) Time Limit : 2 hours
C) Material : Any kinds of material can be used
※ Paper size should be '394 mm x 545 mm'
D) Recording (Must be in Korean)
▶ 10 minutes of Self-introduction / 1 hour and 50 minutes of your work
※ In your video please include : Introduction, study plan, and a description of your work in this order
※ Video recording must not be edited and must show yourself doing your own work

3) How to Submit

- A) Work : By mail
▶ Address : BI301, Office of Global Education & Exchange, Soonchunhyang University, 22-9 Soonchunhyang-ro, Shinchang-myeon, Asan-si, Chungcheongnam-do, Republic of Korea
B) Film : By e-mail
▶ E-MAIL : lkh3379@sch.ac.kr

4) Deadline : Friday, May 13, 2022

5) The SCH university will announced eligible applicant on Friday, May 20, 2022 <scheduled>

B Department of Performing and Visual Arts

1) Acting Majors/Concentration

A) Performance Test

- ① Submit a video recording of your acting within the designated period
- ② Eligible applicants for admission will be decided based on the evaluation results

B) Details

- ① Contents : Any type of acting and individual specialty
- ② Time Limit : Within 5 minutes
- ③ Recording : Record your acting

- C) How to submit : By e-mail
 ▶ E-MAIL : lkh3379@sch.ac.kr
 D) Deadline : Friday, May 13, 2022
 E) The SCH university will announced eligible applicant on Friday, May 20, 2022 <scheduled>

2) Directing Majors/Concentration

- A) Performance Test
 ① Submit a film that you created within the designated period
 ② Eligible applicants for admission will be decided based on the evaluation results
 B) Details
 ① No topic restriction
 ② Time Limit : Within 10 minutes
 C) How to submit : By e-mail
 ▶ E-MAIL : lkh3379@sch.ac.kr
 D) Deadline : Friday, May 13, 2022
 E) The SCH university will announced eligible applicant on Friday, May 20, 2022 <scheduled>

- ※ Applicants will take 'Pretest' to see if they are eligible for the following department before the application opens
 ※ Applicants can apply for another department if they fail the pre-performance test

7. Documents

Section	Required Documents List	Note
Freshman Applicant	(1) SCH Application Form for Applicant's Qualification Original copy [*SCH Template] ※ Photo, Self-introduction Letter, Financial Affidavit form, Certificate of Financial Support form and etc. (2) High School Graduation certificate ※ Graduation certificate can be submitted as a copy ※ If the Expected Graduation certificate is submitted, applicant must submit the Graduation Certificate before the SCH semester starts (3) High School official Certificate of Graduation ※ The certificate must be verified either by Apostille or by the Korean Consulate ※ If graduated from community college, community college certificate of graduation can be submitted (4) Official Transcript of Academic Records for High School (5) Copy of Applicant's Passport (6) Copy of Foreigner Registration Certificate in Korea(Alien Card) [※If applicable] (7) Official Certificate of Nationality ※ ID card, Certificate of Family Relations, Birth Certificate and etc. ※ Documents that can prove both applicant and parents are foreigner (8) Score Report(Certificate) of the Test of Proficiency in Korean(TOPIK) or Score Report(Certificate) of the Official English proficiency test [※If applicable] (9) Financial Certification ※ The certification that exceeds \$18,000 USD must be under applicant's name. If the certification is under applicant's parent's name, applicant must submit the certificate of Family Relations as well ※ Applicants can submit additional document such as proof of employment and certificate of sponsor income (10) Proof of Immunization against Tuberculosis(TB) [※Overseas Applicants Only] (11) Copy of certificate of Korean National Health Insurance [※If applicable] ※ If the applicant does not have Korean National Health Insurance, the applicant will be automatically signed up after alien registration ※ The applicant must purchase private insurance company insurance before the Korean National Health Insurance becomes effective	
Transfer Applicant	(1) ~ (11) The same as Freshmen Applicant's required documents (12) Applicant must submit community college or university graduation certificate or certificate of enrollment ※ Graduate Certificate can be submitted as a copy ※ If the Expected Graduation certificate is submitted, applicant must submit the Graduation Certificate before the SCH semester starts (13) Community college/University official Certificate of Graduation ※ The certificate must be verified either by Apostille or by the Korean Consulate ※ Applicant who graduated from community college or university has to submit (14) Two(2) official Transcripts of Academic Record from community college or university ※ 2nd year transfer applicant must have attended more than 2 semesters and submit the transcript that shows the applicant achieved more than 33 credits ※ 3rd year transfer applicant must have attended more than 4 semesters and submit the transcript that shows the applicant achieved more than 65 credits	

Important Note for required documents

- 1) All documents should be original in Korean or English(Except for passport, ID card and etc.)
If not, original documents should be submitted with translation either in Korean or English
- 2) If the submitted documents are not original, the applicant must have the documents notarized
- 3) Submitted documents is for the university and the applicant will have to submit more documents that is required by the Korean government(Embassy, Consulate and etc.) or immigration office
- 4) Admission documents may differ depending on applicant's condition
- 5) Please submit the documents in time. If you submit it late, it will not be accepted
- 6) If the submitted document has an error or false, it will be rejected
- 7) The documents will not be returned to the applicant

8. Applicant must know

A University Admission in Korea

- 1) Applying more than 1 university
▶ If the applicant is foreigner and both parents are foreigners, There is no limit for applying number of university
- 2) Admitted more than 1 university
 - A) If the admission period overlaps and students are accepted more than 1 university, student can only choose one university to enroll(This includes community college)
 - B) If you have heard back from other university about the getting accepted to the following university admission, you will have to let the rest of the universities know that you would not attend their university immediately
 - C) You can request for tuition refund at the SCH Office of Global Education and Exchange
- 3) What will happen for applicant who violated university admission rules above
▶ If the university finds out the successful candidate is enrolled more than 1 university after the admission schedule, the following successful candidate's admission will be cancelled

B SCH University Admission

- 1) Applicant cannot apply more than 1 major at the same time. If the applicant applied more than 1 major, then the early submitted application will be accepted
- 2) Admission Application(Online Admission application and Application Form for Applicant's Qualification) personal information(English name, date of birth and etc.) must match with the passport information and if any information is false, the applicant is fully responsible for the any inconvenience. Applicant cannot change any information after the Application deadline
- 3) Admission documents and Application fee will not be returned
- 4) If Admission documents and qualification turned out to be a false or forge, admission will be cancelled
 - ※ If the applicant has been disqualified for the reason above, the applicant may not apply Soonchunhyang University for 3 years after disqualified date
 - ※ Tuition will not be refunded for the reason above. If the semester is not ended for the tuition paid semester, student will get a refund according to 「University Tuition Regulation」
- 5) Any fraudulent act and cheating during the selection process(Interview, document screening and etc.), the applicant will be disqualified
- 6) Any application fails to comply the admission schedule will be denied or cancelled for the admission
 - ※ Interview absence will cause applicant's disqualification
 - ※ If the applicant does not submit the required document within the deadline, it will cause applicant's disqualification
 - ※ If the successful candidate does not pay the tuition within the deadline, the applicant will be disqualified without any notice
- 7) University can disqualify student's admission after reviewing the application regardless of table of organization
- 8) Selection process score will not be announced and the result will be given individually
 - ※ If the applicant did not receive email on the successful candidate announcement date, please contact the Office of Global Education and Exchange
- 9) Applicants who are expected to graduate from(Freshmen : Highschool, Transfer : Community college) cannot graduate before SCH admission date, the admission will be cancelled
- 10) If the visa has been denied by the Korean government, admission will be cancelled and the paid tuition will be refunded according to the 「University Tuition Regulation」
- 11) Admission required documents must be submitted according to the Admission Guideline. If the university ask for the additional documents, the application must submit it within the designated period
- 12) We could cancel the admission if the applicant has a medical condition(Ex. Disease that is highly contagious to others)
 - ※ The overseas application must submit the Medical check form(Including Tuberculosis test)

- 13) Applicant must take Korean elective course(at least 1) without interrupting the major required course registration. Also, student should obtain at least TOPIK level 4 before graduation
- 14) Applicant must read the admission guideline carefully before applying and fully responsible for not reading the admission guideline
 - ※ This guideline in English is provided for applicants' convenience. You should follow all criteria in the guideline in Korean
- 15) According to SCH Academic Affairs regulation, transfer student must check the courses taken from the previous community college/university and check with the major department for the graduation. If the major department requires student to take additional courses for the graduation, student must take the advised courses
- 16) Admission application and document personal information will be used for the purpose of 「Personal information usage agreement form」 and the admitted students' personal information will be collected and used for university academic purpose
- 17) If any cases that is not written on this admission guideline, the university will decide after the committee meeting

9. Tuition Payment & Refund

A Payment

- 1) Tuition Amount : Different depending on student's major
 - ※ Please refer to '10. Tuition & Scholarship'
- 2) Payment Period : 2022. 07. 06.(Wed) ~ 07. 08.(Fri)
- 3) How to pay
 - A) Tuition Paid receipt
 - ▶ Visit International Office and receive the tuition bill and pay at the Korean Shinhan Bank
 - B) INVOICE
 - ▶ Transfer money to the university tuition bank account after receiving INVOICE email
- 4) Note
 - A) You must pay the tuition during the payment period and if you fail to pay tuition, the admission will be cancelled
 - B) If you pay the tuition through the INVOICE, difference between the actual tuition will be refunded to your bank account before the 1st semester ends
 - C) The information is subject to change

B Refund

- 1) If student wants tuition refund, please contact Office of Global Education and Exchange to submit the refund form
- 2) Tuition refund will be given based on the 「University Tuition Regulation」
- 3) If the refund is given to the International bank account, refund amount could have some difference due to the transfer fee and the currency
- 4) Tuition refund takes about 3 weeks
- 5) Admission will be cancelled if student fails to obtain VISA or is denied their VISA's status change. Tuition will be refunded according to the related regulation in this case



10. Tuition & Scholarship

A Tuition for College & Departments(Year 2022)

(Currency : KRW)

College & Departments	Admission Fee	Tuition Fee	Remarks
College of Humanities and Social Sciences*, Chinese Studies, Global Open Major, Korean Culture Contents, British and American Studies	164,000	3,356,000	※ Early Childhood Education, Special Education, Youth Education and Counseling, Social Welfare major tuition is different from other majors
Global Business School	164,000	3,356,000	
College of Natural Sciences, Medical Engineering, Journalism and Communication, Health Administration and Management, Media and Communication	164,000	3,794,000	
Theater and Dance, Film and Animation, Electronic Commerce, Medical IT Engineering, College of Engineering, Digital Animation, Big Data Engineering, Internet of Things, Smart Automobile, Energy System Engineering, Performing and Visual Arts, Architecture(5), Biomedical Mechatronics	164,000	4,147,000	
Media Contents, Biomedical Laboratory Science, Medical Biotechnology, Occupational Therapy	164,000	3,898,000	
Premedical Studies, Medicine	164,000	5,020,000	
Nursing	164,000	4,084,000	
Early Childhood Education*, Special Education*, Youth Education and Counseling*, Social Welfare*, Mathematics	164,000	3,498,000	

※ The information above is subject to change

※ The scholarships for International students will be deducted from the total tuition fee

B International Student Scholarship

1) Admission Scholarship for Freshmen and Transfer Students

Section	Admission Fee	Tuition Fee	Dormitory Fee	Remarks
Scholarship	100%	*May vary based on qualification	100%	▶ Only Applicable for the 1st semester

2) Scholarship for Excellence in Korean Language Proficiency

Section	Qualifications	Scholarship	Remarks
Freshmen & Transfer	Applicants with TOPIK Level 6 Certification	1,400,000 KRW	▶ Only Applicable for the 1st semester ※ Only valid the grades that is obtained before the admission date ▶ The scholarship will be provided about 4 weeks after the admission date
	Applicants with TOPIK Level 5 Certification	1,200,000 KRW	
	Applicants with TOPIK Level 4 Certification	1,000,000 KRW	
	Applicants with TOPIK Level 3 Certification	800,000 KRW	
	Applicants with TOPIK Level 2 Certification *Art majors, Physical education majors and Global Open Major(Korean Language as a Foreign Language) incoming students only	300,000 KRW	

3) Academic Excellence Scholarship

Section	Previous semester GPA	Scholarship	Note
Undergraduate	Above 4.0	▪ Tuition Fee 100% ▪ Dormitory Fee 100%	▶ Applies from the 2 nd semester to graduation
	3.5 ~ 3.99	▪ Tuition Fee 30% ▪ Dormitory Fee 100%	
	3.0 ~ 3.49	▪ Tuition Fee 25% ▪ Dormitory Fee 100%	
	2.5 ~ 2.99	▪ Tuition Fee 20% ▪ Dormitory Fee 100%	
	2.0 ~ 2.49	▪ Tuition Fee 0% ▪ Dormitory Fee 100%	
	0 ~ 1.99	▪ Tuition Fee, Dormitory Fee 0%	

※ The information above is subject to change

※ Scholarship not listed above will be applied in accordance with Soonchunhyang University scholarship policies

11. Other Fees

A Application Fee

- 1) Amount : ₩60,000(KRW) or \$60(USD)
※ You can pay either KRW or USD
- 2) Payment Period : 2022. 05. 23.(Mon) ~ 05. 31.(Tue) [*Within the Application deadline]
- 3) How to pay : In person or bank wire transfer(overseas remittance)
- 4) Note
 - A) Admission Application will not be reviewed if the application fee is not paid within the deadline
 - B) If the application fee is paid via bank wire transfer(overseas remittance), applicant must request an INVOICE in advance
 - C) If the application fee is paid from overseas, it must be paid with USD(\$)
 - D) Paid application fee will not be returned

B Dormitory fee

Period	Fee	Deposit	Dormitory Scholarship	Actual payment	Note
4 months (1 semester)	805,000	10,000	805,000	10,000	Dormitory Scholarship is given to new students who are attending SCH (1st semester) and academic excellence students ※ Deposit is not included in Dormitory scholarship

- ※ Dormitory fee above is for Global village and Hyangseol 3 dormitory fee
 ※ The information above is subject to change

12. Contact

- A Mailing Address** BI301, Office of Global Education & Exchange, Soonchunhyang University, 22-9 Soonchunhyang-ro, Shinchang-myeon, Asan-si, Chungcheongnam-do, Republic of Korea (31538)
- B Phone No.** +82-41-530-1304
- C E-MAIL** lkh3379@sch.ac.kr
- D Website** <http://sgee.sch.ac.kr>

※ This guideline in English is provided for applicants' convenience. You should follow all criteria in the guideline in Korean

